附件4-6

广东省中小学教师职称

评审申报表

工 作 单 位

姓 　　 名

现任教学段学科

现聘专业技术职务

申报何职称专业

申 报 时 间

广东省人力资源和社会保障厅

广 东 省 教 育 厅 制

**填表须知**

１.本表适用于中小学教师申报评审教师职称。

２.本表纸张规格为A4纸，内容打印或用钢笔(签字笔)填写。内容要真实、准确、完整，字迹要端正、清晰，教育教学业绩与成果力求用具体数据表述。如内容较多，可酌加附页。如无某项内容的，应明确在该栏注明“无”字样。内容不得随意涂改，凡有填错后确需涂改的，须加盖单位公章(校长章)。

3.本表所填写内容应当与事实相符，如未如实填报或瞒报的，视为弄虚作假。申报人所在单位负责审核申报人所填写内容和提交的评审材料，确保材料真实可靠。

4.申报时提交本表一式一份。职称经评审通过并经人社部门确认后，本表退回用人单位存入个人档案。

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| **一、基本情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓名 | | |  | | | | | | | 性 别 | | | |  | | | | | | | 出生年月 | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | 出生地 | | | | | | | | | | |  | | | | | | | | | | | | | 相  片  （近期小一寸免冠相片） | |
| 身份证号码 | | | | | | | |  | | |  |  | |  |  | | | | | |  | | | | |  | | |  | | | |  | | | | | | |  | | | |  | | |  | | | | | | | | |  | | | | |  | | | |  | |  | | | | |  | | | | |  | | |
| 参加工作时间 | | | |  | | | | 教龄  （周年） | | | | | |  | | | 其 中 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 高中 | | | | | | | | |  | | | | 初中 | | | | | | | | | | | |  | | | | | | 小学 | | | | | | | | |  | | | | | | 幼儿园 | | | | | | | | | | | | | |  | | |
| 从事本学科或相近学科教学年限 | | | | | | | | | | | | | | 年（ 年至 年） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 教师资格层次及证书编号 | | | | | | | | | | | | | | | | | |  | | | | | | |
| 何时何地何专业评委会评定中小学教师职称 | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 何时何地何专业评委会评定非中小学教师职称 | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 专业技术职务经历 | | | | | | | | 现聘专业技术职务 | | | | | | | | 首次起聘时间 | | | | | | | | | | | | | | | | | | | | | 累计受聘年限 | | | | | | | | | | | | | | | | | | | | | 现申报何职称专业 | | | | | | | | | | | | | | | | | | | | | | | |
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| 何时参加何学术  团体任何职 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 现（兼）任行政职务  及任职时间 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 社会兼职情况 | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 学历教育情况 | 起止时间 | | | | | | | 院校 | | | | | | | | | | | | | | | | | | | | 专 业 | | | | | | | | | | | | | | | | | | 学历层次及获得学位 | | | | | | | | | | | | | | | | | | | | | | | 是否  毕业 | | | | | | | | | | | 办学形式[[1]](#footnote-0) | |
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| 工作简历[[2]](#footnote-1) | 起止时间 | | | | | | | 在何地、何单位（学校）从事何工作、任何职 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 证明人 | | | | |
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| **二、继续教育情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 近5年参加专业技术人员继续教育的情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | | | | | 科目类型 | | | | | | | | | | | | | | | | | | | | | | 学 时 | | | | | | | | | | | | | 举办单位 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 完成情况是否合格 | | | | |
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| **三、专业技术工作情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 任现职前主要教育教学情况[[3]](#footnote-2) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | | | 任教学科  （项目活动） | | | | | | | | | | | | | | | | 任教年级  （层次） | | | | | | | | | | 学生人数  （范围） | | | | | | | | | | | | | | | 周学时数  （项目周期） | | | | | | | | | | | | | | | | | 完成情况及效果  （示范课或实验课教学情况） | | | | | | | | | | | | | | | | | |
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| 薄弱学校、农村学校任教（支教）工作情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | | | 在何地、何单位（部门）从事何工作、任何职 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 证明人 | | | |
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| 育人工作情况[[4]](#footnote-3) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **1.任现职前担任班主任情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | | | 年限 | | | | | | | | | | | | 所任班级 | | | | | | | | | | | | | | 受表彰情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **2.任现职以来担任班主任情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | | | 年限 | | | | | | | | | | | | 所任班级 | | | | | | | | | | | | | | 受表彰情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **3.视同班主任工作年限情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | | | 年限 | | | | | | | | | | | | 担任岗位 | | | | | | | | | | | | | | 受表彰情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **班级管理、育人情况与实效** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 校长（单位负责人）签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 教学工作情况[[5]](#footnote-4) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **任现职以来教学情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止学年 | | | | | | | | | 任教学科 | | | | 任教年级 | | | | | | 任教班数  （学生人数） | | | | | | | | | | | | | | | | | 周课  时数 | | | | | | | | | | | 学生（家长）满意度（%）及测评组织机构 | | | | | | | | | | | | | | | | | | | | | | | | 家访次数 | | | | | | | | | | 人事年度考核等次情况 |
| 至 学年度 | | | | | | | | |  | | | |  | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  |
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| 至 学年度 | | | | | | | | |  | | | |  | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  |
| 至 学年度 | | | | | | | | |  | | | |  | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  |
| 至 学年度 | | | | | | | | |  | | | |  | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  |
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| 至 学年度 | | | | | | | | |  | | | |  | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  |
| 任现职以来累计课时数： 周平均课时数： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **任现职以来开设活动课程、选修课程、校内课后服务活动或指导学生开展社团活动的情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | | | | | | 活动（选修）课程 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 指导学生人数 | | | | | | | | | | | | | | 总学时数 | | | | | | | | | | | | | | | 指导效果 | | | | | | | | | | | |
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| **课程教学取得成效** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 教务部门负责人签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **教师发展机构人员、教研员、电教教师任现职以来开展课程建设与教学指导情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | | | | 项目活动 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 参加教师人数 | | | | | | | | | | | | | 指导（培训、听评课）学时数 | | | | | | | | | | | | | | | | | | | 教师满意度（%）  或活动效果 | | | | | | | | |
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| 任现职以来累计指导学时数： 年平均指导学时数：  累计听评课时数： 年平均听评课时数：  累计培训学时数： 年平均培训学时数： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **开展课程建设与教学指导取得成效** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 单位（或相关部门）负责人签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 教研科研情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **1.任现职以来承担教育教学科研课题情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 课题名称 | | | | | | | | | | | | | | | | | | 立项单位 | | | | | | | | | | | 立项时间 | | | | | | | | | | | | | | 结题时间 | | | | | | | | | | | | | | 成果鉴定结果或转化情况 | | | | | | | | | | | | | | | 主持人或排名位序（按照除主持人外填写） | | | | | | | |
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| **2.任现职以来取得教学、教研科研成果情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 成果名称 | | | | | | | | | | | | | | | | | | | | | 审批单位 | | | | | | | | | | | 审批时间 | | | | | | | | | | | | | | | | 层级等次 | | | | | | | | | | | | 是否主持人 | | | | | | | | | | | | | | 参与人员（除主持人外按排名顺序填写） | | | | | |
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| **3.任现职以来出版发行教育教学类学术著作情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 著作名称 | | | | | | | | | | | | | | | | | | | | | | | | | 出版时间 | | | | | | | | | | | 出版编号 | | | | | | | | | | | | | | 出版单位 | | | | | | | | | | | | | | | | | | | | | | | | | | | | 本人撰写字数 | |
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| **4.任现职以来发表教育教学研究论文情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 题目 | | | | | | | | | | | | | | | | | | | | | 发表（或宣读）时间 | | | | | | | | | | | | | | | 刊物名称及刊号 （或宣读场合） | | | | | | | | | | | | | | | | | | | | | | 刊物（或活动）主办单位 | | | | | | | | | | | | | | | | | | | 作者名次 | | |
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| **5.任现职以来出版学科教材或教师教学用书情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 书名 | | | | | | | | | | | | | | | | | | | | | | | | | 出版时间 | | | | | | | | | | | | 出版书号 | | | | | | | | | | | | | | 出版单位 | | | | | | | | | | | | | | | 作者名次 | | | | | | | | | | | | 审定部门 | |
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| **6.任现职以来主持或参与完成项目建设或教育教学资源建设情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 项目名称 | | | | | | | | | | | | | | | | | | | | | | 立项时间 | | | | | | | | | | | 立项层级 | | | | | | | | | | | | | | 取得成效 | | | | | | | | | | | | | | | | | 是否主持人 | | | | | | | | | | 参与人员（除主持人外按排名顺序填写） | | | | | |
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| **7.任现职以来主笔或参与完成教育政策研究情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 项目名称 | | | | | | | | | | | | | | | | | | | | | | | 项目时间 | | | | | | | | | | | | | 项目单位 | | | | | | | | | | | | | 转化成果 | | | | | | | | | | | | | 是否主笔 | | | | | | | | | | | | 参与人员（除主笔外按排名顺序填写） | | | | | |
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| **教研科研取得实效** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 教务（教研、科研）部门负责人签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

注：层级指国家、省、市、县、校等层级。

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| 示范引领情况 | | | | | | | | | | | | | | | | | |
| **任现职以来承担公开课、示范课、研讨课或专题讲座、区域研修活动等情况** | | | | | | | | | | | | | | | | | |
| 序号 | 名称或内容提要 | | | | | | 组织层级 | 承担时间 | | | 参加人数 | | | | | 完成情况和效果 | |
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| **任现职以来参加教学竞赛活动获奖情况** | | | | | | | | | | | | | | | | | |
| 序号 | 名称或内容提要 | | | | | 组织层级 | | | 举办时间 | 活动范围 | | | | 获奖情况或效果 | | | |
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| **指导青年教师的情况（包括担任兼职教授指导研究生的情况）** | | | | | | | | | | | | | | | | | |
| 序号 | 起止时间 | | | 被指导教师（或研究生）人数 | 指导内容 | | | | | | | 组织单位 | | | 取得成效 | | |
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| **示范引领取得成效** | | | | | | | | | | | | | | | | | |
| 教务部门（或相关部门）负责人签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | |
| **四、奖惩情况** | | | | | | | | | | | | | | | | | |
| 类别 | | 事项名称 | | | | | | 审批单位 | | | | | 审批时间 | | | | 备注 |
| 奖励  情况 | |  | | | | | |  | | | | |  | | | |  |
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| 惩处  情况 | |  | | | | | |  | | | | |  | | | |  |
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注：如惩处事项有期限的在备注栏中填写清楚。

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| **五、负面情况说明** | |
| 本人负面情况申报 | 任现职以来教育教学工作如曾出现下列情况，请在选项前面打√：  □论著一稿多投；□抄袭他人论著；□冒用他人项目或署名；□利用职务便利占用他人成果；□因工作过失受到通报；□教学事故；□其他情况： 。  **并就上述过错的具体情形作简要文字说明**  本人签名：  年 月 日 |
| 本人对工作过失的陈述 | 本人签名：  年 月 日 |
| 单位意见 | （公章）  人事部门负责人签名： 年 月 日[[6]](#footnote-5) |
| **六、个人述职报告** | |
| **任现职以来在思想政治表现、育人、课程教学、教研科研、示范引领等方面的能力及履行职责的情况** | |
| （申报初级、中级不少于1000字，副高级不少于1500字，正高级不少于2000字）    申报人（签名）：  年 月 日 | |

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| **七、考核推荐评价意见** | | | | | | | | | | | | | | | | | | | | | | | |
| 公  开  述  职  情  况 | | 述职时间 | | | | | |  | | 述职地点 | | |  | | | | 述职范围及人数 | | | |  | | |
| 校长（单位负责人）签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | |
| 推荐委员会意见 | | | | | | | | | | | | | | | | | | | | | | | |
| 推荐委员会负责人签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | |
| 学校（单位）推荐意见 | | | | | | | | | | | | | | | | | | | | | | | |
| 校长（单位负责人）签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | |
| 学校评前公示情况：  校长（单位负责人）签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | |
| **注：校长（单位负责人）签名表明本人已准确核实了申报人的申报材料内容，并对材料的真实性和评审前的考核推荐、公示等程序和环节的完整性承担领导责任。** | | | | | | | | | | | | | | | | | | | | | | | |
| 申报人说课讲（评）课考核 | | | | | | | | | | | | | | | | | | | | | | | |
| 考核  项目 | | | 考核  时间 | | 考核内容 | | | | | | | | | | 考核组织 | | | 考核结果 | | | | 综合考核结果 | |
| 说课 | | |  | |  | | | | | | | | | |  | | |  | | | |  | |
| 讲（评）课 | | |  | |  | | | | | | | | | |  | | |  | | | |
| 县（区）教育部门审核意见：  负责人签名： （公章）  年 月 日 | | | | | | | | | | | | 县（区）人社部门审核意见：  经办人签名： （公章）  年 月 日 | | | | | | | | | | | |
| 地级市教育部门（或省直主管部门）审核意见：  经办人签名： （公章）  年 月 日 | | | | | | | | | | | | 地级市人社部门审核意见：  经办人签名： （公章）  年 月 日 | | | | | | | | | | | |
| 评委会日常工作部门审核意见：  审核人签名： （公章）  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | |
| **八、评委会意见** | | | | | | | | | | | | | | | | | | | | | | |
| 专业（学科）评议组意见：  评议组负责人签名： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | |
| 评议组人数 | | |  | | | 到会人数 | |  | | 同意票数 | | |  | | | | | | 不同意票数 | | |  |
| 评审委员会的评审结论：  主任委员或副主任委员签名： 评委会(公章)  年 月 日 | | | | | | | | | | | | | | | | | | | | | | |
| 评委会人数 | | |  | | 到会人数 | | |  | | 同意票数 | | | | |  | | | 不同意票数 | | | |  |

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| 评审结果公示情况：  负责人签名： 日常工作部门（公章）  年 月 日 | | | |
| 投诉举报核查情况：  负责人签名： 日常工作部门（公章）  年 月 日 | | | |
| 审核确认发证意见：  审核确认发证机关（公章）  年 月 日 | | | |
| 证书号 |  | 签发时间 |  |
| 备 注 |  | | |

1. 注：1.“学历教育情况”从高中阶段起填，“办学形式”指全日制或电大、函大、业余大、职大、夜大、自学考试、网络教育。 [↑](#footnote-ref-0)
2. “工作简历”从参加工作开始时填起，时间首尾要接上。

   “起止时间”如无特殊说明，按照年月格式填写。 [↑](#footnote-ref-1)
3. 注：1.“科目类型”按照“公需科目”、“专业科目”或“选修科目”填报。

   2“任现职前主要教育教学情况”自参加教育教学工作起填，凡工作单位、任教学科、任教年级变动的均须另起一行填写清楚。

   3.教师发展机构人员、教研员、电教教师按照括号内要求填写，填报组织开展课题研究、教研活动、培训项目、专题讲座、学术交流、示范课或公开课情况。 [↑](#footnote-ref-2)
4. 注：教师发展机构人员、教研员、电教教师可无需填写担任班主任情况，但需要填写育人情况与实效。 [↑](#footnote-ref-3)
5. 注：教师发展机构人员、教研员、电教教师可无需填写教学情况，但应填写人事年度考核等次情况。 [↑](#footnote-ref-4)
6. 1.申报人须如实填写各栏。若对任现职以来在工作中既往过错隐瞒不报的，根据情节轻重，按有关规定作出取消当年申报资格、通报批评、评审结果无效、注销已获资格、延迟申报等处理。

   2.“本人负面情况申报”栏下方文字说明，系对本人工作出现的过错的具体表述。例如勾选“论著一稿多投”，则列明哪几篇论著投于哪些刊物、发表时间等。

   3.“本人对工作过失的陈述”栏**如实填写出现过失的原因、处理方式及本人的认识。**

   4.“单位意见”栏由单位人事部门针对申报人工作作风、态度、过失因果等，公允加具对其申报评审的意见；如有其他本人未申报的负面情况应一并开列，并具公章。 [↑](#footnote-ref-5)